

Minutes



Date: 19/01/2026

Location: Donnybrook Recreation Centre

In Attendance

Sami Harwood, Katherine Goldsworthy, Callan Davis, Haylee Morris

Meeting opened by president Katherine Goldsworthy at 16:40

Minutes of previous meeting reviewed and accepted by Sami Harwood

Discussion

New Class added to schedule

- Based on what she learned at the QLD Seminar, Katherine has added a new class to the schedule.
- Cooldown & Conditioning class will be held at the end of each current block of classes
- This class is free of charge
- Classes will focus on correct cooldown after training as well as flexibility and stretching.
- Classes will run for 30 minutes and open to all skaters and levels.

Development Competition 14/02/26 at the DRC

- Expression of interest for volunteers to assist at the competition was sent 22/12 to all club members
- 3 responses were received from Haylee, Chris and Katie
- Discussed the roles required to ensure smooth running of the competition. We need judges, calculators, marshall, DJ/MC, floor sweeping, set up and pack down.
- Based on the responses to the EOI, discussed the roles and allocated people to assist in each role as follows:

Judges - Leah Herbert has confirmed she is available to attend as a judge. Kayla from the Morley Panthers will be attending the competition and has agreed to be a judge. Shelby has also agreed to be a judge.

Calculators - Denice and Haylee

MC/DJ - Katherine

Marshall - Sami

Floors/Set Up/Pack Up - Callan and Katie

- Discussed coffee van - Katherine has found a van that is available and we have approval from the Donnybrook Shire and management at the DRC. The coffee van charges a fee of \$150 to attend an event. At this stage, competition fees should cover this amount. Discussed booking this however agreed to hold off at this stage until nominations have been confirmed to determine if it is worthwhile.
- Discussed running a fundraiser at the competition to raise funds for the club. Agreed upon a bake sale to be run during the competition. Members who are able to contribute a plate or dish to be part of the sale required. Stuart and Chris to run the bake sale stall during competition.
- Discussed talking to a new local business - Sips and Treats - which is owned by Amber, the daughter of Denice. Potentially organise vouchers or discount for ice cream for the skaters. Katherine will follow up.

Medals

- Katherine has sourced a local supplier for medals for our club competition
- Medals will have a star on them to represent our club
- Quote received for 90 medals as a conservative, maximum amount. This quote is \$426 which works out to \$4.70 per medal. Ribbon is included and supplier will only charge for the amount of medals used.
- The cost of the medals will be covered by the registration fees for the competition.
- Sami still working on gaining sponsors with the aim to reimburse this cost to the club or cover the cost of medals/ribbons for future competitions.
- All agreed to purchase the medals. Katherine and Haylee to confirm payment of the invoice.

League 1 Competition:

- League 1 is being held 31/01/26 and 01/02/26 at Kingsway Indoor Stadium and figures held at Morley Rollerdrome.
- SWS will have 4 skaters attending - Kahlie, Denice, Rosemary and Noodle.
- Katherin confirmed nominations have been done, all payments made, music mix has been done and the required music certification has been completed.
- Club Banner will not be ready for this competition.
- Katherine advised the club may need to provide marshalls for the competition, however no information has been received from Skate WA to confirm this yet. If confirmed, Katherine will discuss with those available to marshall to organise.
- Katherine raised that there is a benefit to be had to development skaters attending at least 1 league this year as this will give an insight into how leagues are run as this is different than development competitions. Will discuss further throughout the season, however the aim is to have each 2nd year development skater attend at least 1 of the league competitions,

Club banners/Marck on flag:

- Sami Harwood has been in contact with Albert and Alison from KCM who have agreed to sponsor the club for the purchase of banners.
- Payment will be made by KCM on 21/01/26. Haylee and Katherine to check and confirm if payment is received.
- Once payment is received, the invoice for the banners and march on flag will be paid
- Invoice is for \$378.76 for a mesh banner, a vinyl banner and a wall flag from Vistaprint.

Memberships/Club registrations

- Katherine completed an audit of memberships and discovered some fees have not yet been paid
- All committee members have paid and completed registration
- Katherine and Haylee to audit club account and confirm payments.
- Members who have not yet paid registration to be followed up.
- Skaters competing at League 1 and Dev Comp 1 will need to have paid prior to the competitions

Competition Nominations - Development

- Katherine has asked that all nominations for Development Competitions be confirmed with her prior to submission to ensure skaters have nominated for the correct events but also to ensure correct fees have been paid

Club Finances/Payments/Invoices Due

- Floor hire invoice for January has been received and payment is due. Katherine to arrange payment from club account.
- Discussed new payment information with new pricing in effect from 01/01/26.
- Confirmed monthly payments due 1st each month to ensure these are cleared in the club account prior to the due date of the floor hire invoice.
- Haylee to monitor club account to ensure payments being and follow up on missed payments.
- Katherine to update details with DRC to have the floor hire invoice sent to the club email.

Development Competitions - Non-sanctioned

- SWS will be holding a series of non-sanctioned competitions throughout the 2026 season.
- These will be open to club members as well as learn to skate, development and rec skaters who wish to join. No membership is required as these are non sanctioned events.
- The dates of these competitions are 28/3 30/5 27/6 and 25/7
- Volunteers will be required for each competition, and potentially will be looking at pre planning the 25/7 competition due to Nationals
- Will review these after Development Comp 1 and will discuss at next meeting.

Rebecca Freeskate Focus Classes

- Rebecca has kindly given us the next 12 months dates for her Freeskate Focus classes.
- The first will be held 14/02 however we won't be organising the bus and travelling as a team as this is the same day as Development Comp 1.
- Dates will be communicated via email and Social Media.
- The bus will be booked for each date, however if there are low numbers, we can cancel the booking at no cost if required.

Club Uniforms

- We have received the recent shipment of club uniforms. These will be distributed to members at their next classes.
- Club Leotards are still in progress. The supplier of the club uniforms does not usually create these, however they have agreed to design a club leotard for our club, which will match the colour scheme of our other uniform items.
- We have sent samples of leotards to the supplier for a size chart to be made, which they will send to us along with the design options when it is ready.

Other business

- Discussed sending notice to club members about the bake sale and asking for volunteers or people to contribute an item for the stall.
- Haylee raised looking into payment devices such as Square to allow the club to take card payments. Look at costings and discuss further at next meeting.
- We have a rack of leotards in various sizes that are able to be hired for 0 fee. We ask that these are returned in the same condition they left in. We also welcome donations if anyone has leotards or costumes they have outgrown.
- Volunteers will be needed for the project to refresh and renew the skate hire shelving. To be communicated when required as we don't currently have a date for this. Will require cleaning, painting and organising the new skates on the shelves.

Next meeting schedule

- Next meeting to be scheduled for after development competition 1 to allow us to review how it went, any changes we could make and start planning for the next competitions.
- Date to be communicated once confirmed.

Meeting closed by Katherine Goldsworthy at 5:44pm

For Action

ITEM	PERSON RESPONSIBLE
Bale Sale Fundraiser notice to be sent to members	Sami
Meeting with Simon (DRC manager) to discuss holding a skate night fundraiser	Katherine
Post flyer on community notice board at Donnybrook IGA	Sami
Contact local schools to distribute flyers	Katherine
Call/email/visit Bunnings Bunbury to organise a sausage sizzle fundraiser	Callan
Club bank account to be reviewed and payments to be followed up	Haylee